

# MEETING MINUTES

Meeting Date: February 9, 2024

#### Global Learning Committee-

Members present: Sue Mach, Jennifer Bown, Kerrie Hughes, Stefanie Diaz-Zavala, Hayley Stupasky, Martha Bailey, Michael Patterson, Kaiwen Amrein

#### France 2024 Trip Updates:

- France Summer 2024:
  - Ernesto still has a list of interested participants he is still working on trying to outreach and confirm participants.
  - Has final prices on the trip. Ideal participants would be 10 students but can take 8 min.
    - Ernesto and Jeff would need to pay for their own accommodations if we can't make the target. Additional costs would be around \$500 US Dollars per person. Ernesto would plan to use professional dev. funds to cover this cost.

#### Costa Rica Summer 2024 trip updates:

- Lori was able to push out social media and marketing tickets for the trip.
- Jenn is working with participants who are under 18 years of age. Would need a parent/guardian and liability waiver signed if they plan to participant. Could bring in more participants if guardians/parents are needed.
  - Jenn connected with David Plotkin to ask about our trip ins. guidelines. Insurance allows for participants between 16-18 yrs. to participate.
- Feb. 22<sup>nd</sup>, March 5<sup>th</sup>- Upcoming info. sessions to recruit more participants.
- EF Tours payment deadline is on March 12th
- Jenn and Kerrie are working with Duplication Services to get more posters up and marketing the program.

## UK/Ireland Trip Update:

#### Per email communication from Laurette:

The update from EF on the UK trip is that they can't lower the cost so to me it is not an option. I just don't feel comfortable with what they want to charge students.

I have asked Haley to let me know when the Education focused trips ARE available since they were the ones I was originally interested in. Once she gets back to me with those time frames, I will bring the info back to the group for discussion.

• Sue suggests working with more vendors and have Laurette shop around for more programs.

## Foundations Subcommittees Report Back:

- <u>Scholarships committee initial meeting:</u>
  - Shared back information to the group from the previous Feb. 6 subcommittee meeting.
  - Asked for help from the committee to come up with the criteria for the award (primarily needs-based). Needs to be transparent with the award amounts and an equitable process.
  - Can look into the Gilman as well for ideas about student groups that we could add as part of the criteria for our scholarships.
  - Look into creating essay prompts for candidates to answer to help with awarding.
  - Will need to create a rubric or scoring system we might use for awarding.
  - Sue will contact John Ginsburg to look into the criteria and language from some of the ASG grants.
  - Looking to have this set-up in time for Ireland 2024 trip and beyond.
- Fundraising committee initial meeting: Set to meet on Feb. 20<sup>th</sup>
  - Jenn suggested taking our study abroad posters to Menchi's to set up a fundraising event.
  - Connections with local restaurants for fundraising opportunities (Burgerville, Mod Pizza, etc.)
  - Consider creating a community fundraising event and establishing it as an annual study abroad event.
- <u>GLC Job Description initial committee meeting:</u>
  - Spent time going over the job description draft as a committee.
    - Suggestions/Edits:
      - Added in a Preferred Qualifications section.
      - Added in experience in program management, education program management, international travel experience, study abroad programs under preferred qualifications.
      - Adding in more details about preferred years of experience
      - Would this position encompass coordinating study-away & study abroad programming? \*Possible David P. questions for the future
      - Needing David P. to review the job description so we can continue formatting it to the Classified Job Description format.

## CCID Conference:

- Michael sent out the conference agenda to the committee. Michael is planning to attend:
  - **Pre-conference**: Strategizing International Centers at Community Colleges...
  - Concurrent sessions: Low-time High-impact: Short Term Project Based Learning Experience; The psychology of short-term study abroad programs....; Building connection and Intercultural competency through story circles; Leveraging rising interest in community colleges...; Reaching Community College Students: Marketing focus; A community college conundrum: Demystifying the value of study abroad; Danish-US College Collaboration...

**Next meeting**: Feb. 23<sup>rd</sup> **Volunteers for GLC meeting notes:** TBD at the next meetings \**Stefanie will be out on Feb. 23<sup>rd</sup> and March 8<sup>th</sup> meetings*